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| --- | --- | --- |
| Letting agent name and address Click here to enter text. |  | Your name and address Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |
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| Click here to enter text. |  | Click here to enter text. |

**The Housing (Scotland) Act 2014 -Section 48(4)**

**Application to First-tier Tribunal for Scotland (Housing and Property Chamber)**

I believe you have failed to comply with the Code of Practice for Letting Agents under the following Sections:

|  |
| --- |
|[ ]  Overarching standards of practice (Section 2) |
|  | Enter relevant paragraph numbers – e.g Paragraph 29(f).  |
|[ ]  Engaging landlords (Section 3) |
|  | Enter relevant paragraph numbers. |
|[ ]  Lettings (Section 4) |
|  | Enter relevant paragraph numbers. |
|[ ]  Management and maintenance (Section 5) |
|  | Enter relevant paragraph numbers. |
|[ ]  Ending the Tenancy (Section 6) |
|  | Enter relevant paragraph numbers. |
|[ ]  Communications and resolving complaints (Section 7) |
|  | Enter relevant paragraph numbers. |
|[ ]  Handling landlords' and tenants' money, and insurance arrangements (Section 8) |
|  | Enter relevant paragraph numbers. |

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| My reasons for believing this are:Click here to enter text. |

Please acknowledge receipt of this letter and I await your response in resolving my complaints.

Yours sincerely,

|  |  |
| --- | --- |
| Signature | Date |