

Housing and Property Chamber

First-tier Tribunal for Scotland



Notice of proposal to make a Property Factor Enforcement Order made under Section 19(2)(a) of the Property Factors (Scotland) Act 2011 (“the Act”) following upon a Decision of the Housing and Property Chamber of the Firsttier Tribunal for Scotland in an application under Section 17(1) of the Act

Chamber Ref: FTS/HPC/PF/24/4965

Re:

Property at 8/7 Silvermills, Stockbridge, Edinburgh, EH3 5BF
(“the Property”)

The Parties:

Mr Derek Baillie, 8/7 Silvermills, Stockbridge, Edinburgh, EH3 5BF
(“the Applicant”)

James Gibb Property Factors, 4 Athol Place, Edinburgh, EH3 8TH
(“the Respondent”)

Tribunal Members:

Mr Iain MacRae (Legal Member)

Mr Nicholas Allan (Ordinary Member)

Representation

Applicant: Self

Respondent: Absent

This document should be read in conjunction with the Tribunal’s Decision under Section 19(1)(a) of the Act of the same date.

The Tribunal proposes to make the following Property Factor Enforcement Order (“PFEO”):

Within one month of the communication of the PFEO, to respondent, they shall:-

1. Pay to the applicant the sum of £125.00 by way of compensation for their failure to comply with Overarching Standards of Practice 6 and 11 and section 6.1 of the 2021 Property Factor Code of Conduct effective from 16 August 2021.

Section 19 of the Act provides as follows:

“... (2) In any case where the tribunal proposes to make a property factor enforcement order, they must before doing so... (a) give notice of the proposal to the property factor, and (b) allow the parties an opportunity to make representations to them. (3) If the tribunal are satisfied, after taking account of any representations made under subsection (2)(b), that the property factor has failed to carry out the property factor’s duties or, as the case may be, to comply with the section 14 duty, the committee must make a property factor enforcement order...”

The intimation of the Tribunal’s Decision and this notice of proposal to make a PFEO to the parties should be taken as notice for the purposes of section 19(2) (a) of the Act and parties are hereby given notice that they should ensure that any written representations which they wish to make under section 19(2) (b) of the Act reach the Tribunal’s office by no later than 14 days after the date that the Decision and this notice is intimated to them.

If no representations are received within that timescale, then the Tribunal is likely to proceed to make a property factor enforcement order (“PFEO”) without seeking further representations from the parties.

Failure to comply with a property factor enforcement order may have serious consequences and may constitute an offence

10 September 2026

Iain MacRae Legal Member

Date