



**DECISION AND STATEMENT OF REASONS OF MARTIN J. MCALLISTER,
LEGAL MEMBER OF THE FIRST-TIER TRIBUNAL WITH DELEGATED
POWERS OF THE CHAMBER PRESIDENT**

**Under Rule 8 of the First-tier Tribunal for Scotland Housing and Property
Chamber Rules of Procedure 2017 ("the Rules")**

in connection with

2 Addiewell Place, Coatbridge, ML5 4DS ("the Property")

Case Reference: FTS/HPC/RP/25/3757

Shannon Campbell ("the Applicant")

1. On 2 September 2025, the Tribunal received an application from the Applicant in terms of Section 22 (1) of the Housing (Scotland) Act ("the 2006 Act") On 3 September, 23 September and 5 December 2025, the Tribunal issued a request for further information and documents to the Applicant. The Applicant was asked to provide a copy of the relevant tenancy agreement or, if unavailable, as much information about the tenancy that could be provided. No response was received to any of the requests for information.
2. The Legal Member considered the application in terms of Rule 5 and Rule 48 of the Rules.
3. Rule 5 provides: - (1) An application is held to have been made on the date that it is lodged if, on that date, it is lodged in the manner as set out in rules 43, 47

to 50, 55, 59, 61, 65 to 70, 72, 75 to 91, 93 to 95, 98 to 101, 103 or 105 to 111, as appropriate. (2) The Chamber President or another member of the First-tier Tribunal, under the delegated powers of the Chamber President, must determine whether an application has been lodged in the required manner by assessing whether all mandatory requirements for lodgment have been met. (3) If it is determined that an application has not been lodged in the prescribed manner, the Chamber President or another member of the First-tier Tribunal, under the delegated powers of the Chamber President, may request further documents and the application is to be held to be made on the date that the First-tier Tribunal receives the last of any outstanding documents necessary to meet the requirement manner for lodgment. “

4. In terms of Rules 48 (1) (b) (i), an application must be accompanied by the lease or tenancy agreement, or if these are not available as much information about the tenancy as the applicant can give.
5. In terms of Rule 5 (3) the Tribunal has requested information from the Applicant which has not been forthcoming.
6. **After consideration of the application the Legal Member considers that the application should be rejected in terms of Rule 8(1) (c) which states that an application must be rejected if the Tribunal has “good reason to believe that it would not be appropriate to accept the application.” The basis of the decision is that the Applicant has failed to comply with Rule 5 and Rule and Section 22(3) of the 2006 Act.**

REASONS FOR DECISION

7. The Applicant’s application is in terms of Section 22(3) of the 2006 Act and Rule 48 of the Rules. Rule 48 (1) (b) (i) states that an application must be accompanied by the tenancy agreement or information about the tenancy.
8. The Tenant has failed to provide the information and documents required by

Rule 48 of the Rules. The Tenant has also failed to provide this information and documentation, having been directed to do so in a request for further information by the Tribunal, in terms of Rule 5(3) of the Rules.

9. The Legal Member therefore determines that the application should be rejected.

What you should do now

If you accept the Legal Member's decision, there is no need to reply.

If you disagree with this decision –

An applicant aggrieved by the decision of the Chamber President, or any Legal Member acting under delegated powers, may appeal to the Upper Tribunal for Scotland on a point of law only. Before an appeal can be made to the Upper Tribunal, the party must first seek permission to appeal from the First-tier Tribunal. That party must seek permission to appeal within 30 days of the date the decision was sent to them. Information about the appeal procedure can be forwarded to you on request.

Martin J. McAllister, Legal Member
5 February 2026