



**DECISION AND STATEMENT OF REASONS OF PETRA HENNIG MCFATRIDGE LEGAL
MEMBER OF THE FIRST-TIER TRIBUNAL WITH DELEGATED POWERS OF THE CHAMBER
PRESIDENT**

Under Rule 8 of the First-tier Tribunal for Scotland Housing and Property Chamber Rules
of Procedure 2017 ("the Procedural Rules")

in connection with

Case reference FTS/HPC/CV/25/2838

Olumide Ojo (Applicant)

G/L 85 Dens Road Dundee DD3 7HW (House)

A BACKGROUND

1. The applicant lodged with the First –tier Tribunal for Scotland, Housing and Property Chamber (the Tribunal) an application made under rule 111 of the Procedural Rules dated 30.6.25. The application documents are referred to for their terms and held to be incorporated herein.
2. In the application the respondent was designed as Rentlocally.
3. On 29.7.25 the FTT wrote to the applicant: A Legal Member of the Tribunal with delegated powers of the President has considered your application and advises as follows: 1. The Application shows the Respondent as Rentlocally, the letting agent. Your complaint is narrated as being against the landlord. Your tenancy and contract will be with the landlord and so your Application should be raised against the landlord and must state their name and address. Landlord Registration shows the landlord to be Barrie Gray. The letting agent should provide the home address. 2. You must submit a copy of the tenancy agreement. The letting agent should have provided you with a copy of this. 3. You must detail how you have quantified your

claim. You must provide details of the property which you say has been damaged. Claims for compensation based on dampness and mould in residential property can be complex and you are strongly advised to take legal or specialist housing advice before proceeding further. Please reply by 20 August 2025 or your application might be rejected.

4. No reply was received. The FTT wrote again asking for the same information on 8.9.25 giving the applicant until 22.9.25 to reply. No reply has been received.

B DECISION

1. I considered the application in terms of Rule 8 of the Procedural Rules. That Rule provides:-

"Rejection of application

8.—(1) The Chamber President or another member of the First-tier Tribunal under the delegated powers of the Chamber President, must reject an application if –

(a) they consider that the application is frivolous or vexatious;

(b) the dispute to which the application relates has been resolved;

(c) they have good reason to believe that it would not be appropriate to accept the application;

(d) they consider that the application is being made for a purpose other than a purpose specified in the application; or

(e) the applicant has previously made an identical or substantially similar application and in the opinion of the Chamber President or another member of the First-tier Tribunal, under the delegated powers of the Chamber President, there has been no significant change in any material considerations since the identical or substantially similar application was determined.

(2) Where the Chamber President, or another member of the First-tier Tribunal, under the delegated powers of the Chamber President, makes a decision under paragraph (1) to reject an application the First-tier Tribunal must notify the applicant and the notification must state the reason for the decision."

2. After consideration of the application, the attachments and correspondence from the Applicant, I consider that the application should be rejected in terms of Rule 8 (c) of the Rules of Procedure on the basis as the Tribunal has good reason to believe that it would not be appropriate to accept the application.

C REASONS FOR DECISION

1. The Application is made under Rule 111 of the Procedural Rules. The rule requires:
"111. Where a person makes any other application to the First-tier Tribunal by virtue of section 71(1) (First-tier Tribunal's jurisdiction) of the 2016 Act, the application must—
(a) state—
(i) the name and address of the person;
(ii) the name and address of any other party; and
(iii) the reason for making the application;
(b) be accompanied by—
(i) evidence to support the application; and
(ii) a copy of any relevant document; and
(c) be signed and dated by the person."
....
2. The applicant despite extensive correspondence from the Tribunal still has not provided the landlord's details. The application in the format under rule 111 would have to be directed against the landlord, not the letting agent. This was explained to the applicant. He has provided no representations as to why this would not be the case.
3. He would have had to explain how he arrived at the specific amount and provide vouching, he has not done so.
4. The applicant has not provided a copy of the tenancy agreement.
5. The application to this date remains thus incomplete and does not fulfill the requirement of rule 111 (a) (ii) and (b) (i) and (ii). The applicant had been given every opportunity to provide this.
6. Even taking into account the obligation of the Tribunal in terms of the overriding objective stated in rule 2, the Tribunal cannot provide legal advice to parties and cannot complete forms or applications on their behalf. It is ultimately the responsibility of an applicant to ensure that all necessary information required for a valid application is provided. The applicant was repeatedly advised what was required and did not provide this.
7. It would not be appropriate for the Tribunal to accept an application that is incomplete. The application is thus rejected.

What you should do now

If you accept the Legal Member's decision, there is no need to reply.

If you disagree with this decision:-

An applicant aggrieved by the decision of the Chamber President, or any Legal Member acting under delegated powers, may appeal to the Upper Tribunal for Scotland on a point of law only. Before an appeal can be made to the Upper Tribunal, the party must first seek permission to appeal from the First-tier Tribunal. That party must seek permission to appeal within 30 days of the date the decision was sent to them. Information about the appeal procedure can be forwarded to you on request.

Petra Hennig McFatridge

Legal Member

27 October 2025