



**Decision and statement of Reasons of the First Tier Tribunal (Housing and Property Chamber)**

**Under Rule 8 of the First Tier Tribunal for Scotland Housing and Property Chamber Rules of Procedure 2017 ‘the Rules’.**

In respect of application by Mrs Susan Russell in terms of rule 111 of the Rules.

**Case reference FTS/HPC/CV/25/0819**

At Glasgow on the 26 June 2025, Lesley Anne Ward, legal member of the First –Tier Tribunal ‘the Tribunal’ with delegated powers of the Chamber President, rejected the above application in terms of Rule 8(1) (c) of the Rules

1. This is an application by Mrs Susan Russell in terms of rule 111 of the Rules. The Application was made on her behalf by Mr Allen Howland of Prestige Letting. It was dated 17 January 2025 and received by the Tribunal on 24 February 2025.
2. The inhouse convenor reviewed the application and the Tribunal wrote to the Applicant’s representative on 29 March 2025 seeking further information as follows:

A Legal Member of the Tribunal with delegated powers of the President has considered your application. Please provide the following:

- (1). An amended application with the correct Applicant details. The owner and registered landlord appears to be James Russell.
- (2). The amended application must specify the sum being sought. It currently appears to be incomplete.
- (3). A rent statement that shows the rent due, the payments made and the running monthly total outstanding for the whole period of the arrears.

3. The Applicant's representative did not respond and a reminder was sent on 12 May 2025. No response has been received.
4. The Tribunal President is obliged to reject an application in terms of Rule 8(c) if they have good reason to believe that it would not be appropriate to accept it. As things stand basic information to enable the application to proceed (such as the correct Applicant's details and a rent statement) has not been provided. The Applicant's representative has had several weeks to provide the requested information and has failed to do so. I therefore have good reason to consider that it would not be appropriate to accept this application as it is incomplete and the Applicant's representative has failed to cooperate with the Tribunal in the execution of its duties.

**NOTE: What you should do now.**

If you accept this decision there is no need to reply.

If you disagree with this decision you should note the following:

An Applicant aggrieved by this decision of the Chamber President or any legal member acting under delegated powers may appeal to the Upper tribunal for Scotland on a point of law only. Before an appeal can be made to the Upper Tribunal, the party must seek permission to appeal within 30 days of the date the decision was sent them. Information about the appeal procedure can be forwarded on request.

Lesley Anne Ward

Legal Member