|  |  |  |
| --- | --- | --- |
| Letting agent name and address  Click here to enter text. |  | Your name and address  Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |
| Click here to enter text. |  | Click here to enter text. |

**The Housing (Scotland) Act 2014 -Section 48(4)**

**Application to First-tier Tribunal for Scotland (Housing and Property Chamber)**

I believe you have failed to comply with the Code of Practice for Letting Agents under the following Sections:

|  |  |
| --- | --- |
|  | Overarching standards of practice (Section 2) |
| Enter relevant paragraph numbers – e.g Paragraph 29(f). |
|  | Engaging landlords (Section 3) |
| Enter relevant paragraph numbers. |
|  | Lettings (Section 4) |
| Enter relevant paragraph numbers. |
|  | Management and maintenance (Section 5) |
| Enter relevant paragraph numbers. |
|  | Ending the Tenancy (Section 6) |
| Enter relevant paragraph numbers. |
|  | Communications and resolving complaints (Section 7) |
| Enter relevant paragraph numbers. |
|  | Handling landlords' and tenants' money, and insurance arrangements (Section 8) |
| Enter relevant paragraph numbers. |

|  |
| --- |
| My reasons for believing this are:  Click here to enter text. |

Please acknowledge receipt of this letter and I await your response in resolving my complaints.

Yours sincerely,

|  |  |
| --- | --- |
| Signature | Date |